

Science Hill High School  
1509 John Exum Pkwy  
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Johnson City, TN 37604  
7th Brigade, USACC

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## **Science Hill High School Topper Homecoming SOP**

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**Summary:** This Standard Operating Procedure (SOP) manual provides guidance for the execution of the Homecoming Parade

**Applicability:** This SOP applies to all JROTC cadets at Science Hill High School.

**Suggested improvements:** Send comments and suggested improvements to the S-3.

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### **Chapter 1**

#### **Introduction**

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## Chapter 1-Introduction

**1-1. Purpose-** The purpose of the Homecoming Parade is to entertain the public, publicize the SHHS JROTC program, and lead the floats along the parade route.

**1-2. Preparation-** The Homecoming Parade is to begin at 1730 hours. Cadets will be inspected to ensure that all necessary uniform components are present (hat, brass, etc.). Color Guard will have to be removed from the supply closet for the parade. Instructors will receive information about the floats, the route, and how to divide the formation.

**1-3. Meet-** Staff will come to the Liberty Bell school parking lot at 1645 hours to prepare. All other cadets are required to be present at 1700 hours.

## Chapter 2- Execution

**2-1. Formation-** At precisely 1700 hours, the entire Battalion will be called into mass formation. Instructions will be relayed to the Battalion by the primary staff

**2-2. Cadence-** To ensure that cadets remain in step, cadences will be called while marching. Leaders will be designated a few days prior to the parade and will be calling cadences.

**2-3. Route-** The assigned squad leaders will be required to know the route of the parade. See 3-1-1. for route.

**2-4. Color Guard-** The Color Guard for the Homecoming Parade will consist of thirteen pre-chosen cadets. The Color Guard will not be included in the mass formation but will lead the Battalion in front of the formation. The Color Guard will be carrying the American flag, Tennessee flag, Army Flag, Navy Flag, Air Force Flag, Marine Flag, Coast Guard Flag, POW Flag, and ROTC guidon flanked by four rifles, two for each row.

**2-5. Saber Guard-** The Saber Guard will consist of six pre-chosen cadets. The Saber Guard cadets will march in their own group during the parade. The Saber guard will direct the homecoming princes and princesses onto the field, forming a 3-ring arch for the princes and princesses to walk through.

**2-6. Female Exhibition-** The Female Exhibition Team will be behind the Saber Guard. These cadets will be given weather gear relevant to the weather and will return the gear after the parade.

**2-7. Male Exhibition-** The Male Exhibition Team will be behind the Female Exhibition Team. They will be in class B uniform. These cadets will be given weather gear relevant to the weather and will return the gear after the parade.

HQ, Topper Battalion  
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**2-8. Siren Team-** The Siren team will be behind the Male Exhibition Team in the parade and will be pulling the siren along with them. One reliable cadet will be tasked with running the American Flag at the beginning of the game. The siren team will be in ACUs and will ring the siren every touchdown and extra point

**2-9. Flag Presentation-** For the Homecoming Football Game, the SHHS JROTC Battalion will have a 20' by 30' flag to hold. The members of the marching drill platoon will be assigned to hold the flag. The flag will be presented at the beginning of the game during the Pledge of Allegiance and national Anthem. After the pledge the flag will be folded and taken to the parking lot by the green building where it will be properly folded and stored in the box.

**2-10. Parking-** Those who sign up for parking duty are to meet at the traffic cones that will be placed near the range. These people are to wear their SHHS JROTC PT shirts with the shirt tails tucked into their pants. They are to meet at the traffic cones at 1530 hours. Cadets are to allow entrance to the following people with IDs: media, teachers, teachers' spouses (verified by teacher), principals, and people whose names are on the provided lists. This job is supposed to end after the first quarter of the game.

**2-11. Ushering-** Ushers are to arrive at the stairs that are nearest to the home goal. They are to arrive in Class B Uniforms. They are to guard the reserved aisles from those who do not belong in the seats. They are to keep the aisles clear, be friendly, and be stern in regards to checking tickets.

**Chapter 5- Diagrams**

**Parade Path**

