

HQ, Topper Battalion
Science Hill High School Junior ROTC
1509 John Exum Parkway, Johnson City, TN 37604

Science Hill High School
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7th Brigade, USACC

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Science Hill High School Topper LBMS Recruiting SOP

Summary: This Standard Operating Procedure (SOP) manual provides guidance for the execution of the LBMS Recruiting trip.

Applicability: This SOP applies to all JROTC cadets at Science Hill High School. It covers the events that will take place during the LBMS Recruiting trip and also tells how to properly execute the events.

Suggested improvements: Send comments and suggested improvements to the S-3.*

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Chapter 1-Introduction

- 1-1. Uniform-** The cadets taking part in LBMS recruiting are to wear fully decorated (minus medals and medallions) Class A Dress Blues, or the male or female exhibition team uniforms (only if it is confirmed that they are performing exhibition at LBMS).
- 1-2. Purpose-** The purpose of lunchtime recruiting at Liberty Bell is to convincing upcoming 9th graders to sign up for JROTC at Science Hill as a class.
- 1-3. Preparation-** Prior to the execution of the LBMS recruiting, the battalion Staff Class needs to decide which cadets will be going to Liberty Bell Middle School on, which cadets will be representing which teams (drill, academic, marksmanship, robotics, and exhibition), and when the event is to occur.

Chapter 2- Arrival/Departure

- 2-1. Arrival Area/Time-** The cadets from Staff Class will be going to Liberty Bell during Science Hill's 3rd Period (10:44-12:06). The cadets will be leaving Science Hill at approximately 11:12 (preferably 11:00) and arriving at Liberty Bell at approximately 11:17 (preferably before 11:10). All times are applicable for change.
- 2-2. Departure/Time-** Staff Class will leave Liberty Bell at approximately 11:55 (preferably 12:00) and arrive at Science Hill at approximately 12:01 (preferably before 12:06). All times are applicable for change.

Chapter 3- Liberty Bell Activities

- 3-1. Staff Cadets-** Non-Exhibition Staff cadets will be discussing JROTC with the students at LBMS. Topics encouraged to discuss are:
- Credits for JROTC
 - Community service in JROTC
 - The various teams in JROTC
 - Activities that cadets take part in
 - Awards and ranking in JROTC
 - Friends that are made in JROTC
- 3-2. Exhibition-** Exhibition cadets during recruiting are to perform various exhibition moves. Their job is to not only recruit students for JROTC, but to also recruit students into the armed exhibition teams. The exhibition cadets will not only be performing moves, they will also be talking to students about both JROTC and Exhibition.

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